Northern California Intergroup
Meeting Minutes
September 22, 6:00 p.m.

OPENING MEETING:
The meeting was opened at 6:00 p.m. with Greg G. reading the Statement of Purpose and Sam reading the 12 Traditions.

INTRODUCTIONS: Attendance: 23 members in person present
Alice A, Amanda R, Christa G, Christina L, Greg G, Heather F, Heather L, Jenn S, Jude H, Kristi C, Leo E, Lisa S, Marga F, Mellie H, Mylaura F, Nancy Patty C, Renee P, Juliette M, Sam M,, Willie P, and Yana A.
Zoom Attendance: Lisa K.

REVIEW OF MINUTES FROM PREVIOUS MONTH'S MEETING:
Corrections to the August meeting minutes were requested regarding the Office Manager's report. Jude H. moved to amend the August meeting minutes to reflect the requested corrections. Renee P. seconded. Motion passed, all in favor.

- Currently, PayPal and Venmo funds are being sent to Lisa S.'s personal account and then transferred."
    - Amended to read: Northern CA Intergroup's Venmo and PayPal funds have never been deposited into Lisa Stapp's personal account and then transferred to the Intergroup account. All funds go directly from PayPal (and Venmo) into Intergroup's US Bank checking account.
- Bob L presented an idea for IG to create online training videos for various service positions. The idea is being explored and further discussions will be needed regarding anonymity issues before any videos are released online.
    - Amended to read: Bob L. sent the Manager an email about AA Secretary's job duties. The information he had gathered was the sort that makes for good workshops. This prompted Office Manager Lisa Stapp to propose the idea of creating training videos for volunteers contemplating service positions. Heather F. asked how anonymity would be protected in videos. Manager said the videos would not be public but handled the way AA Facebook pages are: only AA members are allowed to join those online "groups" whether the videos are housed on YouTube or some other video storage method.

REPORTS FROM COMMITTEE CHAIRS

CHAIRPERSON:
Jenn S. - Gentle reminder that patience, love, and tolerance is our code.

- The Intergroup Board Meeting is scheduled for October 15th at 5:00 p.m. at Christa G. home, all are welcomed to join.
- Concerns, suggestions, or agenda items should be sent to the board for review at norcalintergroupboard@gmail.com. For more confidential matters not to include all the board members or intergroup manager, email/contact Jenn S., Chairman of the Board, to address the matter.
- Email packets are sent to Intergroup members one week prior to the meeting to give an opportunity to make corrections, be prepared for the meeting, and ask questions.

- Intergroup positions for Co-Chair and Co-Secretary need to be filled ASAP. Additional open positions include Co-Chair, Co-Secretary, Co-Webmaster, Outreach Chair - Man & Woman, Founders Day, Chair & Co-Chair, REDYPAA, and Co-Treasurer
- First Hybrid meeting tonight, when we have users on the Zoom meeting, we ask that each chairperson present their report in front of the laptop so the Zoom members can hear and see the speaker.

SECRETARY:

Mylaura F. - Present for report. Contact list was passed around for corrections and additions.

TREASURER:

Christa G. present for report.

Total income: $1,377.03	Expenses: $1,686.84	Net loss: $309.81	Ending checking balance: $11,513.86
Group Donations: $840.58	Prudent reserve: $7,550.00	Ending Balance + Prudent Reserve: $19,063.86	

- QuickBooks will be purchased in the next couple of weeks. Anonymous $1,000 for the purchase of QuickBooks which will cover at least 3 years of the cost..
- Clarification - the beginning balance is off by $542.44, we actually have more in the account. The checking account has been reconciled. The correct ending bank balance is $12,056.30 with the total actual amount of assets $19,606.40.
- PayPal and Venmo accounts were verified to be set up in Intergroup name and not in Lisa S.'s name.

OFFICE MANAGER:

Lisa S. - Present for report.

- Square Device for Literature Sales - In July 2026, request to obtain a square device to accept credit card payments at events. Heather L. moved to approve the purchase of a Square device. Heather F., seconded. Motion passed.
    - September Update - Square device not obtained yet.
- Office remodel/rehab started about 3 months ago and is near completion. Office furniture relocated, a countertop was built for the printer, a locked book storage cabinet was relocated, display cabinets were installed on the wall to allow customers to see all of the literature and products for sale, a custom built cabinet for AA pamphlets and literature material is being built. The next phase is to paint. All material and labor has been donated and those items that were purchased were minimal. The Northern California Intergroup office manager and volunteers are grateful to all of the upgrades.
- Some groups have very old group numbers and when AAWS in 2019 upgraded their system which produced new Group numbers. Lisa is working on updating group numbers and a template was created that has 5 strips of paper with one for area, district, Intergroup, H&I and AWS with their group name and number so when contributions are received there is no confusion. Information needs to be put on the website letting groups know this template is available.

NorCal Intergroup Manager Monthly Report - August 2026	
Literature Sales	$328.21
Coin, Book Cover etc. Sales	$228.75
Total: $556.96	

Office	Telephone Activity	Ans Svcs	Total
2	12 Step Calls:	1	3
1	Al-Anon/NA	1	2
2	Information:	18	20
53	Visitors:		53
	Total		78

OFFICE VOLUNTEER CHAIR:

Nancy C. - Present for report, she is training a new volunteer for the IG office.

- Volunteers are still needed to answer the phone line and work in the office, we have one new volunteer.
- The schedule should be posted in the newsletter showing available time slots.
- Training times are Tuesdays 3:00 - 7:00 pm and Wednesdays 9:00 am to 12:00 pm

STEP CHAIR:

Susy P. - Not present for report - Email received stating there are no current updates and that she is no longer able to attend the monthly meeting due to scheduling conflicts.

WEBMASTER:

Heather L. - Present for report - Updated Sydney website themes

- Posted from World Services, the publishing of the 5th Edition BB, in the gallery on the Events page; Posted from World Services, the first release of the Everything AA app under the ownership of World Services is now available. It is encouraged to update to version 5.0 to access the latest features.
- Updated archives events page with the new Reading Group book, Slaying the Dragon, beginning in mid September; revised Intergroup Business Meeting flyer to not violate copyright infringement and to include hybrid information.
- Updated our Business Meeting to include a hybrid link for users to just click onto to join.
- Posted the hybrid flyer on the gallery only Events Page; Updated Events page throughout the month.
- Updated Financial, Group Donations & Meeting Minutes pages & archived prior month.
- Updated October Newsletter, archiving September.
- Thank you to the Newsletter Chair for getting me the Speaker Meeting flyer 10 days prior to the event.

NEWSLETTER EDITOR:

Jude H. - Present for report

- Information for the newsletter should be submitted one week prior to the monthly meeting.

NEWSLETTER CHAIR:

Yana A. - Present for the report.

- October newsletter is complete. Please continue to announce to your groups the digital version of the newsletter to cut down on printing. Looking for people to submit their stories of experience, strength and hope.

BIRTHDAY/SPEAKER MEETING CHAIR:

Heather F. - Present for report.

- The Steps we Took hosted September 5 meeting; Attendance - 54 people; 7th tradition collected $105.70
- Rent ($40.00 per month) was paid for October, November, and December for $120.00 leaving a current balance of $320.36 - Donation of $200.36 to Intergroup at the next meeting.
- Saturday morning Sober Group is hosting the October 3 meeting.
- Cottonwood Three Legacies Group is hosting the November 7 meeting
- The Grange group donated a microphone and speaker for the meeting.
- Looking for a group to host for January 2027.
- Heather F. will merge the two sets of directions into 1 document and then present for approval.
    - No update provided for September

UNITY DAY:

Jude H. - Present for report. all positions filled, next meeting will be held at 20236 Valentine Dr. or via Zoom - Meeting ID: 895 6094 2854; no password.

Dessert signup sheets were passed around. Mileage reimbursement - if requested Intergroup will reimburse Renee P. moved to approve reimbursement if asked. Heather F. seconded. Motion passed, all in favor. Jude H. moved to reimburse for .50 per mile. Christa G. seconded. Motion passed, all in favor.

HOLIDAY CHAIR:

Janet E. - Not present for the report. Co-Chair Julie emailed a report and presented by Jenn S.

- The next planning meeting will be on October 13, 5:30-6:30 p.m. at the Redding Library, Foundation Room, 1100 Parkview Ave, Room can only hold 20 people. The Holiday Party is December 12, 2026.
- All positions have been filled but need volunteers to service food, deserts, coffee, etc.
- Groups can donate baskets or money to have baskets made
- Flyers for table reservations and food donations are being created.

REDYPAA & OUTREACH CHAIR: Vacant positions

ARCHIVES CHAIR: Bob L. - Not present for report, emailed a report and presented by Jenn S.

- Archives will have a table at Unity Day.
- In the process of getting the archives material out of storage so it can be cataloged and a list created.
- Recovery Reading Group - Sunday 3:00 p.m. on Zoom - starting to read Slaying the Dragon - The History of Addiction Treatment and Recovery in America by William Shite.

H&I:

Renee P. - Present for report

- Our business meeting is held the first Tuesday of each meeting at All Saints Church. Orientation is mandatory for newcomers and is held at 5:30 followed by our regular business meeting at 6:00.
- The following facilities need volunteers: Crestwood, the Empire Recovery Center and Sugar Pine need alternates. Shasta County Jail needs 2 women permanent volunteers. Vision of the Cross needs a woman volunteer for the 2nd Monday as well as alternates.

DISTRICT 11 LIAISON:

Kristi C. - Present for report.

- A Delegate Meeting was held on September 20, to discuss the agenda items, changes in the Big Book and 12 & 12 with the removal of the "E" word.
- $500 fund approved for the AOP program for literature.
- Regional Forum is on December 4 - December 6 2026 in San Diego

DISTRICT 9 LIAISON:

Marga F. - Present for report.

- Sobriety in the Siskiyous, this Saturday.
- Juanita Lake Campout - Successful event and 3 people from Redding attended. 2027 campout will be held June 11-13.
- The district is wondering why the 25 people who volunteered to be on the phone list are not being used. Jenn S. advised that if we receive 12th step calls from that area, those people will be called to help.

OLD BUSINESS:

- Bylaws Ad Hoc Committee: Renee P. Present for report; The next meeting is October 23 at 10:00 a.m. at Josh's office. Progress is being made.
- Hybrid Intergroup Meeting Update: Jude H. present for report
    - We had one visitor online for the meeting. Jude H. asked to spread the word and to have the information be available in the newsletter and website. We will continue to use the laptop next month.

NEW BUSINESS:

Open Positions:

- ❖ Co-Chair - Sam G. is interested in this position and qualified himself for this position. Heather F. moved to nominate Sam G. for Co-Chair. Alice A.seconded. Motion passed, the position is no longer vacant.
- ❖ Co-Secretary
- ❖ Co-Webmaster
- ❖ Outreach Chair - Man & Woman
- ❖ Founders Day, Chair & Co-Chair - Heather F. expressed interest in being Co-Chair.
- ❖ REDYPAA
- ❖ Co-Treasurer

Next meeting: October 27th at 6:00 p.m.
Responsibility Statement to close meeting.
Meeting Adjourned at 7:05 p.m.
Submitted by: Mylaura F., Intergroup Secretary, October 11, 2026