

**Northern California Intergroup
Meeting Minutes
August 25, 2026, 6:00 p.m.**

OPENING MEETING:

The meeting was opened at 6:00 p.m. with the Serenity Prayer. Lisa K., read the 12 Traditions, and Leo E., read the Statement of Purpose.

INTRODUCTIONS: Attendance: 28 members present

Alice A., Amanda R., Ben R., Bob L., Cheryl M., Christa G., Christina L., Dawn J., Greg G., Heather F., Heather L., Herb M., Janet E., Jenn S., Jessie A., Jude H., Julie H., Kristi C., Larry T., Leo E., Lisa K., Lisa S., Marga F., Mellie H., Mylaura F., Pamela I., Patty C., and Yana A.

REVIEW OF MINUTES FROM PREVIOUS MONTH'S MEETING:

- Heather F. - moved to approve the minutes from July, Christa G., seconded. Motion passed.
- **REVIEW OF MINUTES FROM AUGUST MEETING:**
 - Corrections to the August meeting minutes were requested regarding the Office Manager's report. Jude H. moved to amend the August meeting minutes to reflect the requested corrections. Renee P. seconded. Motion passed, all in favor.
- **Currently, PayPal and Venmo funds are being sent to Lisa S.'s personal account and then transferred."**
 - **Amended to read: Northern CA Intergroup's Venmo and PayPal funds have never been deposited into Lisa Stapp's personal account and then transferred to the Intergroup account. All funds go directly from PayPal (and Venmo) into Intergroup's US Bank checking account.**
- **Bob L presented an idea for IG to create online training videos for various service positions. The idea is being explored and further discussions will be needed regarding anonymity issues before any videos are released online.**
 - **Amended to read: Bob L. sent Manager an email about AA Secretary's job duties. The information he had gathered was the sort that makes for good workshops. This prompted Office Manager Lisa Stapp to propose the idea of creating training videos for volunteers contemplating service positions. Heather F. asked how anonymity would be protected in videos. Manager said the videos would not be public but handled the way AA Facebook pages are: only AA members are allowed to join those online "groups" whether the videos are housed on YouTube or some other video storage method.**

REPORTS FROM COMMITTEE CHAIRS

CHAIRPERSON:

Jenn S. - Gentle reminder that patience, love, and tolerance is our code.

- The Intergroup Board Meeting is scheduled for October 15th at 5:00 p.m. at Christa G. home, all are welcomed to join.

- Intergroup positions for Co-Chair and Co-Secretary need to be filled ASAP. Additional open positions include Co-Chair, Co-Secretary, Co-Webmaster, Outreach Chair - Man & Woman, Founders Day, Chair & Co-Chair, REDYPAA, and Co-Treasurer

SECRETARY:

Mylaura F. - Present for report. Contact list was passed around for corrections and additions. Open Intergroup positions flyer was created and members were asked to share at their meetings.

TREASURER:

Nichole M. - Not present for report, Co-Treasurer Christa G., present for report.

Total income: \$3,344.92	Expenses: \$3,383.94	Net loss: \$39.02	Ending checking balance: \$11,842.17
Ending checking balance: \$11,842.17	Prudent reserve: \$7,550.00	Ending Balance + Prudent Reserve: \$19,392.17	

- TechSoup - Christa G., was able to obtain a nonprofit IRS phone number trying to determine if the IRS has received form 4506B that was sent in May, with no success. We have 2 donors that will cover the full cost for the first 2 years without the discount. A Motion was made to use the donated funds to purchase QuickBooks. Janet E. moved, Mylaura F., seconded. Motion passed.
- Treasurer service commitment has ended. Christa Gerig., presented her qualifications to step into the Treasurer position. Heather Frankson moved to appoint Christa Gerig to Treasurer, Heather Liming seconded. Motion approved.
 - Next step is to remove Nichole Maritzen and Michele Gibson as bank signers and add Christa Gerig and Mylaura Ferrara, as backup signers. Christa Gerig will make an appointment at US Bank.

OFFICE MANAGER:

Lisa S. - Present for report; Request to obtain a square device to accept credit card payments at events. Heather L. moved to approve the purchase of a Square device. Heather F., seconded. Motion passed.

- The Square account needs to be linked to an Intergroup business account.
 - August meeting - Square device not obtained yet because we are working on linking the accounts to the Intergroup account.
- Answering service temporarily went down due to a power outage in Illinois. Lisa S. was able to transfer the office phone lines to her personal cell phone. Lisa S. is exploring remote opportunities for volunteers to answer the 12 step phone line.
- Bob L. sent Manager an email about AA Secretary's job duties. The information he had gathered was the sort that makes for good workshops. This prompted Office Manager Lisa Stapp to propose the idea of creating training videos for volunteers contemplating service positions. Heather F. asked how anonymity would be protected in videos. Manager said the videos would not be public but handled the way AA Facebook pages are: only AA members are allowed to join those online "groups" whether the videos are housed on YouTube or some other video storage method.

OFFICE VOLUNTEER CHAIR:

Nancy C. - Not Present for report, she is training a new volunteer for the IG office.

- Volunteers are needed to answer the phone line and work in the office.
- The schedule should be posted in the newsletter showing available time slots.
- Training times are Tuesdays 3:00 - 7:00 pm and Wednesdays 9:00 am to 12:00 pm

STEP CHAIR:

Susy P. - Not present for report - Email received stating there are no current updates and that she is no longer able to attend the monthly meeting due to scheduling conflicts.

WEBMASTER:

Heather L. - Present for report.

- Updated website theme Neve from 4.2.8 to 4.2.11
- Updated website theme Sydney theme from 2.69 to 2.70.
- Updated the Events page
- Updated Meeting Minutes, Group Donations, & Financials for July & archiving June reports
- Updated Newsletter for September and archiving August
- Website Domain fee of \$20.99 due in November - Website payment researched and is not due until 2028

NEWSLETTER EDITOR:

Jude H. - Present for report.

- Typo has been located on the birthday meeting post in the newsletter. The Men's Stag meeting meets in Redding vs. Red Bluff, but has been corrected on the website.
- Information for the newsletter should be submitted one week prior to the monthly meeting.

NEWSLETTER CHAIR:

Yana A. - Present for the report.

- September newsletter is complete

BIRTHDAY/SPEAKER MEETING CHAIR:

Heather F. - Present for report.

- A Vision for You Group hosted August 1 meeting; Attendance - 56 people; 7th tradition collected \$115.42
- Rent (\$40.00 per month) is paid through October.
- **Current balance \$123.78** - Heather F. will reconcile supplies before making a contribution.
 - Supplies were purchased for \$24.54. A \$100 donation will be provided to IG leaving a balance of \$214.66.
- The Steps we Took Meeting is hosting the September 5 meeting.
- October - December meetings have groups booked.
- Mylaura F. was asked by anonymous members to request a microphone due to not being able to hear the speaker. Heather F. will investigate purchasing one or obtaining one from the Grange Group.
- Heather F. will merge the two sets of directions into 1 document and then present for approval.
 - No update provided for August

UNITY DAY:

Jude H. - Present for report. Open positions were filled and the theme, Trudging the Road of Happy Destiny was chosen. The event will be October 10 at the Happy Valley Community Center.

- Next planning meeting will be on Sept 9 and Sept 30 @6:00 p.m. at 484 Belvedere Road or via Zoom - Meeting ID: 895 6094 2854; no password

HOLIDAY CHAIR:

Janet E. - Present for the report.

- First planning meeting will be on Sept 8, 5:30-6:30 p.m. at the Redding Library, Foundation Room, 1100 Parkview Ave, Room can only hold 20 people. Holiday Party is December 12, 2026

REDYPAA & OUTREACH CHAIR: Vacant positions

ARCHIVES CHAIR:

Bob L. - Present for report. The Archives Committee did not have a meeting in August.

- Archives will have a table at Unity Day
- Recovery Reading Group - Sunday 3:00 p.m. on Zoom - starting to read Slaying the Dragon - The History of Addiction Treatment and Recovery in America by William Shite.

H&I:

Renee P. - Not present for report; Report provided and read by Mylaura F.

- Our business meeting is held the first Tuesday of each meeting at All Saints Church. Orientation is mandatory for newcomers and is held at 5:30 followed by our regular business meeting at 6:00.
- The following facilities need volunteers: Crestwood: Permanent volunteer needed for the 1st and 5th weeks of the month and alternates. Juvenile Hall: Hours changed from 7:00 p.m to 4:00 pm. Volunteers for the 1st, 4th and 5th weeks. Visions of the Cross: (Women's side) Volunteer needed for the 2nd Monday and alternates.

DISTRICT 11 LIAISON:

Kristi C. - Not present for report. Report provided and read by Jenn S.

- Delegate Meeting will be on September 20, 12:00 p.m. at 1205 Placer Street.

DISTRICT 9 LIAISON:

Marga F. - Present for report.

- Unity Day was August 22 and was successful. Representatives from PI/CPC, H&I, General Service, Grapevine, and Intergroup spoke. Service Bingo was played. Grapevine subscription and 50/50 raffles were held with approx \$130 collected. Mike from Sacramento spoke and hosted an Archives display.
- Vacant positions include Unity newsletter editor, Registrar for district's trifold schedule and Co-Chair PI/CPC

Prudent reserve: \$750.00	7th Tradition : \$25.00	Balance: \$4,186.63
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OLD BUSINESS:

- Bylaws Ad Hoc Committee: Renee P. not present for report; The next meeting is September 19 at 10:00 a.m. Progress is being made.
- Hybrid Intergroup Meeting Update: Greg G. present for report
 - The group agreed to test interest in Zoom attendance before purchasing equipment. Jude H., offered her laptop for the next couple of meetings. Alice A. moved to use laptop rather than purchasing equipment, Heather F., seconded, Motion approved.

NEW BUSINESS:

Open Positions:

- ❖ Co-Chair
- ❖ Co-Secretary
- ❖ Co-Webmaster
- ❖ Outreach Chair - Man & Woman
- ❖ Founders Day, Chair & Co-Chair
- ❖ REDYPAA
- ❖ Co-Treasurer
- Co-Newsletter; Pamela I. qualified for the position. Heather F., moved to nominate Pamela I. for Co-Newsletter. Christa G., seconded, Motion passed. The position is no longer vacant.

Next meeting: September 22nd at 6:00 p.m.

Responsibility Statement to close meeting.

Meeting Adjourned at 7:15 p.m.

Submitted by: Mylaura F., Intergroup Secretary, August 30, 2026

Amended on September 24, 2026 per groups Motion.